

Instructions to Bidders: Please Complete all the Highlighted Cells before submission**Name of Work: "Providing Consultancy Services for obtaining Environmental and CRZ Clearances for the proposed passenger jetties and associated landside facilities at Androth, Kadmath and Kalpeni islands in Lakshadweep"**

SCHEDULE - "I"

CHECKLIST OF DOCUMENTS

Name of the Vendor:				
Sl. No.	Clause Ref. No.	Description of Document	Whether submitted by the Bidder (Yes/No)	Remarks
1	Cl. No. 2 of Tender Notice	DD/BC/Pay Order for Rs.2360/- (Rs.2000/- + 18% GST) towards the Cost of Bid Document drawn in favour of FA&CAO, CoPA payable at Kochi.		
2	Cl. No. 2 of Tender Notice	Earnest Money Deposit : Rs.3.5 lakh shall be furnished either through Demand Draft / Pay Order / Banker's Cheque drawn in favour of FA&CAO,CoPA, payable at Kochi, from any Nationalised Bank/ Scheduled Bank operating in India.		
3	Cl. No. 13 of Tender Notice	Documentary proof for MSME registration, if any		
4	Cl. No. 5.15.1 of Instruction to Bidders	Letter of Submission as per <i>Appendix - I</i> .		
5	Cl. No. 5.15.2 of Instruction to Bidders	Duly executed Power-of-Attorney, in original, for signing the Bid duly authenticated by Notary Public as per <i>Appendix - II</i>		
6	Cl. No. 5.15.2 of Instruction to Bidders	Duly signed Integrity Pact as per <i>Appendix - III</i> .		
7	Cl. No. 5.15.2 of Instruction to Bidders	Bid Document in PDF format. All Addenda/Corrigenda duly signed and sealed		
12	Cl. No. 5.15.2 of Instruction to Bidders	A declaration by the Bidder that (a) they are one among the EIA Consultants with Accreditation of the QCI & NABET under Sector No. 33 - Ports, Harbours, Jetties, Breakwaters and Dredging with Category A as per MoEF&CC Notification(s); (b) they have the approval for taking up EIA studies in the sectors relevant to the proposed projects / activities of CoPA as indicated in Clause 1.2 under 'Section 1: Invitation of Proposal' and Clause 3.3 under 'Section 3 : Terms of Reference'; and (c) the validity of their accreditation/registration would cover the period indicated in Table 4.1 and Clause 4.2.2 plus 6 months under 'Section 4 : Work Schedule and Terms of Payment', so that they would be eligible to appear before the Expert Appraisal Committees, LCZMA / SPCB / SEIAA / MoEF&CC for presentation in <i>Appendix - IV</i> .		
13	Cl. No. 5.15.2 of Instruction to Bidders	An undertaking that no conditions are incorporated in the Price Bid, not made any payment or illegal gratification to any persons/ authority connected with the Bid process, disclosure of payment made/ proposed to be made to the intermediaries in connection with the Bid, no changes have been made in the Bid Document, have not been debarred or black listed by any Govt. of India Organizations / PSU/ PSE / Govt. Depts./reputed Private Sector Companies etc. in <i>Appendix - V</i> .		
14	Cl. No. 5.15.2 of Instruction to Bidders	Bank information for e - Payment system as per <i>Appendix - VIII</i> .		
15	Cl. No. 5.15.2 of Instruction to Bidders	An undertaking that Financial Quote is not conditional, as per <i>Appendix - X</i> .		
16	Cl. No. 5.15.2 of Instruction to Bidders	Duly notarised scanned copy of Certificate of accreditation from the QCI & NABET under Sector No. 33 - Ports, Harbours, Jetties, Breakwaters and Dredging with Category A as per MoEF&CC Notification(s) for conducting EIA studies in Port sector.		
17	Cl. No. 5.15.2 of Instruction to Bidders	Copies of PAN and GST registration		

Note: All the documents submitted by the Bidder shall be page numbered or properly marked. Bidder is required to mention relevant page numbers / marking of his offer while filling up the above format.